



## Transporting Girl Scouts: A Message to Volunteer Drivers

The primary concern when transporting Girl Scouts is the safety of the girls. When selecting transportation, volunteers must make certain that the owner/operator is properly licensed and insured, and that the vehicle is properly registered and maintained. As a general rule, public transportation tends to be the safest way to travel. When transporting girls in privately owned vehicles, Girl Scout safety standards require the following conditions be met:

- A. The driver must be a registered member of Girl Scouts.
- B. The driver is currently licensed and carries at least the minimum insurance required by the state of Virginia.  
**NOTE:** Minimum requirements may not be adequate under all circumstances; consult your insurance company to be sure that your coverage is sufficient for Girl Scout activities.
- C. The driver is an adult (18 years or older) with broad driving experience, mature judgment and a safe driving record.
- D. A fixed seat belt is used by the driver and each passenger. No doubling up in seat belts. Be aware of age and airbags.
- E. There is adequate space for luggage and equipment, which is stowed securely.
- F. The vehicle is serviced regularly, is in safe operating condition, and is equipped with first aid kit and safety equipment (e.g., spare tire, reflectors).
- G. When using a vehicle designated by the manufacturer for carrying 10 or more passengers, the driver must hold a valid Class B driver's license (state law). The DMV also requires Class B license holders to carry a valid medical certificate with them.
- H. Girls under 12 years of age should sit in the backseat whenever possible to avoid injury during deployment of airbag.

**To assure compliance with safety standards, please complete the form on page three and return it to the volunteer in charge.**

Please note in the event of an accident, the owner's vehicle insurance is the primary applicable insurance.

## SAFE PASSENGER PLEDGE

As a passenger on a Girl Scout trip, I understand it is my responsibility to help ensure our safety. I pledge to:

- Follow the rules for this trip.
- Keep my seat belt fastened around me.
- Practice good behavior – especially not yell, argue, or throw things.
- Ask whether there are any landmarks to find that would help the driver.
- Play games or music quietly with other passengers.
- Stay with my group when we stop.
- Alert the driver to any problems, such as a door being open, a missing buddy, or a person or thing the driver can't see behind the vehicle as she or he is backing it up.
- Follow instructions given by the driver before and during the trip.

Signature

Date

To enter a digital signature, follow these instructions: Click your cursor in the Signature field. On the menu above, go to Insert/Signature Line (located on the Text tab)/Microsoft Office Signature Line. Choose OKAY; then fill in the blanks provided.

## SAFE DRIVER PLEDGE

As a driver for a Girl Scout activity, I understand it is my responsibility to transport girls safely to the scheduled activity and back to their parents or guardians. To ensure the safety of the girls, I pledge to:

- Make sure that the vehicle is in safe operating condition before the trip.
- Ensure that everyone is wearing a seat belt any time the vehicle is moving.
- Drive within posted speed limits.
- Use turn signals for all turns and traffic-lane changes.
- Yield to all oncoming traffic and be extra careful when making left turns.
- Keep at least a three-second interval between my vehicle and the vehicle in front of me when highway driving.
- Drive with extra caution during hours of darkness and any other time visibility is reduced or road conditions worsen.
- Plan extended trips to avoid driving in the dark.
- Never drive when sleepy. Take rest break every two hours.
- Alternate drivers when I need a break.
- Drive no more than six hours a day.
- Never use a cellular phone while driving. I will pull over and stop, put the car in park, and put on flashing lights before dialing.

Signature

Date

## Transporting Girl Scouts

Driver's name		Phone	
Driver's license no.		State	Type of license
Vehicle model			
Make	Year	Vehicle license no.	
Number of passenger seats, with belts (excluding driver)			
Insurance company (please include a copy of insurance card)			
Policy number		Exp. Date	
<p>I am willing to provide transportation for Girl Scouts. I attest that safety standards A through H are met. I understand that I must report any changes in the information given above before agreeing to drive.</p>			
<p><b>To enter a digital signature, follow these instructions: Click your cursor in the Signature field. On the menu above, go to Insert/Signature Line (located on the Text tab)/Microsoft Office Signature Line. Choose OKAY; then fill in the blanks provided.</b></p>			
Signature		Date	
Comments: (include times available/unavailable, if appropriate)			