

GSVSC COUNCIL TRAINER PROGRESSION

All council trainers are approved and appointed by the Director of Volunteer Training. Re-appointment each year is dependent upon the applicant's completing the requirements listed below.

BASIC REQUIREMENTS

- The applicant is a currently registered adult Girl Scout member and has an approved background check on file with council
- The applicant completes the GSVSC Training for Trainers course
- The trainer must fulfill the duties and responsibilities as outlined in the GSVSC council trainer position description
- The trainer must follow GSVSC Council Trainer Progression
- The trainer must follow GSVSC Council Trainer Procedures
- The trainer attends the Annual Conference of Trainers (ACT) at least every other membership year
- The trainer attends additional trainers' meeting as needed
- The trainer will communicate with the Director of Volunteer training to:
 - Provide training publicity information
 - Provide training attendance records
 - Evaluate trainings, training teams and delivery of council trainings
 - Assess training needs within trainer's local service unit and area
 - Assess recruitment, progression, and succession of council trainer
- The trainer attains the higher levels by meeting the criteria for those levels as described below
- The trainer may elect to stay at any one level
- Trainers who have not conducted a training course within two years may not train or wear the Girl Scout training insignia until the following requirements are met:
 - Conference with the Director of Volunteer Training
 - Re-apprentice with an experienced or master trainer and/or retake Training for Trainers at the discretion of the Director of Volunteer Training

APPRENTICE TRAINER

1. The trainer has completed the basic requirements to become an apprentice trainer
2. He/she trains with an experienced or master trainer for a minimum of two sessions. Longer sessions (Outdoor Ed overnight, CPA, CIT, etc.) may require apprenticing for only one course based on the mentor's assessment
3. The trainer participates in a joint evaluation with the mentor each time she or he trains until both agree the trainer's competencies indicate the ability to train successfully
4. Trainer and mentor complete the Apprentice Trainer Assessment (form #3207) and review it with the Director of Volunteer Training before appointment to the experienced-trainer level

EXPERIENCED TRAINER

1. The trainer has completed the requirements for apprentice trainer
2. The trainer will conduct at least one training session each year
3. The trainer completes the Council Trainer Self-Assessment (form #3120) and reviews it with the Director of Volunteer Training before reappointment
4. Trainers not fulfilling the requirements to maintain the experienced level will revert to the apprentice level

MASTER TRAINER

1. The trainer has served at least two years as an experienced trainer
2. The trainer will conduct at least one training session each year
3. The trainer will serve as a mentor for apprentice trainers
4. At least once every two years, the trainer will design or conduct a training session that benefits all trainers in the council and that is approved by the Director of Volunteer Training (for example, Training for Trainers, Annual Conference of Trainers session related to trainer skills, etc.)
5. The trainer completes the Council Trainer Self-Assessment (form #3120) and reviews it with the Director of Volunteer Training before reappointment
6. Trainers not fulfilling the requirements to maintain the master level will revert to a lower level

ADDITIONAL INFORMATION

A training session is one that:

- Defines GSVSC guidelines and meets the stated learning objectives
- Requires a council trainer to conduct the course
- Benefits other trainers