

**Position:**  Council Delegate or  Alternate Delegate (check one)

**Purpose:** To represent the membership of the corporation, by operational unit or at-large group, to the board of directors; OR (as alternate) to assume the role of council delegate when appointed by the operational unit or membership voice committee to represent the membership of the corporation.

**Accountability:** The council delegate/alternate is accountable to all registered members within the operational unit or at-large group.

**Responsibilities and Principal Duties:**

- Maintains membership with Girl Scouts of the USA throughout the term of service.
- Takes the necessary training for the position by completing and submitting the Delegate Self Study #1358 prior to the annual meeting.
- Signs the position agreement.
- Attends at least one open council dialogue (policy influencing) meeting in the fall prior to the annual meeting.
- Signs up for the Governance e-Newsletter to keep up with Governance business.
- Participates in education of the membership about policy influencing in GSVSC.
- Gathers feedback for the board of directors on proposals and board issues and actions.
- Offers input to the board of directors in establishing corporate goals through discussion at operational unit and open council dialogue (policy influencing) meetings and/or the council’s annual meeting.
- Gives general direction to the board of directors and receives reports from them.
- Promotes interest in the affairs of the council by promoting attendance at the council’s annual meeting.
- Attends and participates in all council meetings (annual and called) voting on issues affecting the entire council and reports the results to the operational units or at-large groups.
- Elects officers of the council, directors of the board of directors, board development committee members, and delegates to the national council meeting when needed.
- Reports back to the operational unit or at-large group.
- Adheres to the council’s Pluralism and Equal Opportunity Policies that there shall be no discrimination on the basis of race, sex, creed, national origin, religion, socioeconomic status, handicap, or age.
- If appointed to the delegate position, **the alternate will then complete the term of the delegate** and assume all responsibilities for the position.

**Qualifications:**

- Is age 14 or older on or before October 1 immediately preceding the annual meeting for which they will serve as a delegate/alternate delegate.
- Demonstrates knowledge of the Girl Scout movement.
- Demonstrates good communication skills.
- Exercises sound judgment and objectivity when analyzing issues.
- Demonstrates a willingness to devote sufficient time to fulfill the responsibilities of the position.
- Supports council goals.

**Term:**

Delegates/Alternates shall be elected for a one-year term from October 1 to September 30 and shall be eligible for re-election each year.

*I have read the position description and agree to carry out my responsibilities as described. I understand I may choose to resign if I feel I cannot fulfill the responsibilities of the position and will notify the operational unit or membership voice committee.*

Signature:		Date (month/day/year):	
Name:			
Street Address:	City:	State:	ZIP:
Phone : (     )		E-mail:	
Term of appointment: From Oct. 1, 20            to Sept. 30, 20			
Current position: <input type="checkbox"/> Delegate <input type="checkbox"/> Alternate		Name of Service Unit or At-Large Group:	
Is this the first time you have served as a GSVSC delegate or alternate delegate? ___ Yes ___ No		If you answered no, what year did you last serve in this capacity?	
<b>FOR GSVSC OFFICE USE ONLY:</b>			
Check here if completed Delegate Self Study <input type="checkbox"/>			
Attended Open Council Dialogue Meeting: <input type="checkbox"/> Yes    If Yes, date:		<input type="checkbox"/> No	
Attended Annual Meeting: <input type="checkbox"/> Yes    If Yes, year:		<input type="checkbox"/> No	