

# IN THE NEWS



## Publicity Information Request

**Extra! Extra! Read All About It!**

**Girl Scout News!**

***Here is your chance to share all the fun and good work your troop/group/service unit participates in throughout the year!***

If you would like *The Skyline*, *Studio 2B* or the GSVSC website to cover your local troop or service unit's news or need assistance with drafting a news release for your local paper, please complete the form below and return it to the council headquarters. If you are sending photographs, please do not write on the backs of the pictures unless you use a felt-tip pen. **Sending photo releases is not necessary; they have already been submitted and are on file with your membership registration information.**

Name:	
Address:	
Phone Number:	Email Address:
Troop/Group Number:	Age-Level: Brownie/Junior
Service Unit:	
Event Location:	Event Date:
Our Girl Scout News (brief description or photo captions or attach a separate sheet) – <b>Please list the names of everyone in photographs so photo releases can be verified.</b>	
<input type="checkbox"/> Photographs Enclosed/Attached (electronic format: tif or jpeg, 300 dpi)	<input type="checkbox"/> Please Return Mailed Photographs
<input type="checkbox"/> A news release was sent to our local newspaper: <input type="checkbox"/> Our troop needs assistance with a news release. Please send a news release to the following newspapers:	

**MAIL TO:**

**Girl Scouts of Virginia Skyline  
Attn: Communications  
3663 Peters Creek Road, NW  
Roanoke, VA 24019-2809**

**EMAIL TO: [jward@gsvsc.org](mailto:jward@gsvsc.org)**

*Please make copies of this form as needed or contact your service unit manager or the central office to order more forms. An electronic version of this form can be found on the website.*